



The Rockhampton Grammar School Entry Requirements Policy

1. The Rockhampton Grammar School will consider enrolment applications from students wishing to apply for a Student Visa, subject to compliance with minimum requirements and conditions set by the School, and with legislative requirements of the State of Queensland and the Commonwealth of Australia, including any requirements to undertake extra tuition to learn English to meet the English language proficiency standard needed to enter mainstream classes.
2. Applications for enrolment must be made on the International Student Application for Admission Form. This must be correctly completed, and must be accompanied by the following documents to support the application:
 - a) Copies of Student Report Cards from the previous 2 years of study, including a copy of the latest Student Report;
 - b) A completed Reference Form from the student's current or most recent school Headmaster is also required if student Report Cards do not record student behaviour or commitment to studies;
 - c) A completed Subject Selection Form (Years 8 – 12);
 - d) Appropriate proof of identity and age;
 - e) Written evidence of proficiency in English as a second language
 - f) Photocopy or scanned copy of passport page with name, photo identification, passport number and expiry date
 - g) Letter of Offer from another registered provider (if applicable)
 - h) Immunisation Record
 - i) Enrolment Application Fee
 - j) Application to the Queensland Assessment and Curriculum Authority (QCAA) for relaxation of completed Core requirements (if applicable).
3. Where the above documents are not in English, certified translations in English are required, with necessary costs to be met by the applicant.
4. An application for enrolment can only be processed when all of the above are in the hands of the Registrar.
5. Applications from overseas students are processed according to established policy and procedures, and are dealt with on their merits.
6. Assessment procedures include an evaluation of reports from previous schools and of English language proficiency. In cases where report cards are not available or are inconclusive for any reason, the school may require relevant testing of the applicant to assess the application.
7. Onshore applications for Years 11-12, where the student is transferring from another CRICOS registered provider, will only be considered where the transfer, if accepted, allows the student to achieve a successful study outcome at the end of the enrolment.

8. Offshore applications for enrolment in Years 11-12 will not be considered after the Yr 11 course has commenced/ unless the student can complete course assessment before the end of the first semester of Year 11.
9. The Rockhampton Grammar School requires evidence that the applicant's academic ability and English proficiency is sufficient to successfully meet the entry and curriculum demands of the intended course. This is a requirement under the 2018 National Code of Practice, Part B Standard 2.

Minimum academic and English language requirements are as follows:

Academic Requirements

1. Students must provide evidence of satisfactory academic performance appropriate to entry to the Year level requested on the Application for Enrolment or offered as an alternative point of entry by the school in a Letter of Offer.
 - a) For Primary School:
 - i) Evidence of application to schoolwork and age-appropriate achievement in literacy and numeracy areas of the curriculum
NB: The student will also be assessed at the time of integration to ensure correct placement according to academic ability, age and social development. At the school's discretion, the student may be required to take additional private tuition in English to assist in integration into mainstream Australian Curriculum.
 - b) For Year 7 – 12 students:
 - i) A pass level or "C" Year Level or better for the majority of core subjects

English Language Proficiency Requirements

1. The Rockhampton Grammar School requires evidence of sufficient proficiency in English to successfully meet the curriculum demands of the enrolled course.
2. Applicants are assessed individually based on the contents of their report cards and personal references, and may also be required to undertake a language proficiency test set by the school.
3. If supplied, *The Rockhampton Grammar School* will assess evidence of English language proficiency presented by a student at the time of application, but reserves the right to confirm the student's English language proficiency through additional tests.
4. If not presenting appropriate evidence of English language proficiency at the time of application, *The Rockhampton Grammar School* will assess the student's application for entry based on satisfactory test results as follows:

Year Level Entry	Examinations	
	AEAS	IELTS
Junior Secondary Years 7 - 10	61-70%	4 - 5
Senior Secondary Years 11-12	70+%	5.5 - 6
Please note that this is a guide only. The enrolment interview will determine the success of the application. All applications are assessed on an individual basis.		

5. Students should note that if their language proficiency is below that outlined above, they may be required to undertake an intensive English language course before beginning mainstream studies.
6. If undertaking an intensive English language course before beginning mainstream studies, English language proficiency will be reassessed at the conclusion of the language course to ensure the student's level of proficiency is sufficient to allow them to commence their mainstream course.

NB: If the student is undertaking an ELICOS or High School Preparation Program (HSPP) prior to enrolment commencement, the date and year level is subject to English Proficiency Levels being attained by the primary course start date. If English Proficiency Levels are not attained by this date, the student may also be required to undertake further intensive English Language Studies before commencing at The Rockhampton Grammar School or may be enrolled in a lower year level commensurate with the students attained English Proficiency.